



Martha & Mary Health and Rehab Center  
Nursing Assistant Training Program Fact Sheet

We are currently accepting applications for the NAC Training Class that will begin on **July 16<sup>th</sup>** and graduate on **August 17<sup>th</sup>, 2012.**

**The deadline to apply for this class is Wednesday, May 23, 2012.**

In order to be accepted for this class, applicants must submit an application by the deadline and they must attend an information session that will be held in the facilities classroom on the first floor. Information sessions are scheduled for **May 29<sup>th</sup> at 10am, 2pm and 6pm, May 30<sup>th</sup> at 2pm and 4pm and June 1<sup>st</sup> at 10am.**

At the information session, applicants will learn more about the program and have a chance to ask questions. Applicants will be asked to take a short test to verify reading comprehension and basic math skills and fill out a background check application at these informational sessions. Applicants will also be asked to sign up for small-group interviews to take place on June 4<sup>th</sup>, June 6<sup>th</sup> and June 7<sup>th</sup> - at various times throughout the day.

Applicants will be selected based on criteria that demonstrate both desirable work habits and ability to succeed in the class. These include timeliness, a neat appearance, communication skills and customer service awareness. Related experience and date of application are also considered.

When you submit an application, you should receive a post-card in the mail within 2 weeks, confirming that your application has been received. Please do not call unless it has been more than 2 weeks since you submitted your application and you have not heard from our department.

The program will last approximately 5 weeks, with full time attendance required. The hours are 8:00am-3:30pm, Mon.-Fri., in the classroom for the first 10 days of class. The last 10 days of class are in our clinical setting with hours of 6:00am-2:30pm, Mon.-Fri.

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# MARTHA & MARY

There is no tuition fee for this class. There is a cost of \$48.00 required for state NAR application, by the third day of class. There is also the cost of purchase of a uniform of a color- still to be determined. An additional \$48.00 will be required for application for NAC status, if desired, as well as a \$110.00 testing fee for the NAC written and skills testing required if you desire to become an NAC and are not employed by our organization.

Successful completion of this program will qualify the student to take the NAC exams that are required for NAC status. Graduates may work in a Skilled Nursing Facility for 120 days prior to obtaining their NAC credential. Although our organization does make a practice of making job offers to some of our graduates, completion of this program does not guarantee an offer of employment.

Applications may be downloaded from our website: [www.marthaandmary.org](http://www.marthaandmary.org)  
Applications may also be obtained in person at our main reception desk at Martha & Mary Health and Rehab.

Applications may be submitted to the reception desk, mailed, or faxed to our department at the address / number below.

Thank you for your interest,

The Staff Development Team:

Jonna Mathis LPN, Program Instructor .....394-4030  
Kristin Sanchez RN, Program Director.....394-3292  
Fax .....394-4074

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(PLEASE KEEP THIS SHEET FOR YOUR INFORMATION)