

MARTHA & MARY

bridging generations, enriching lives

- Current M&M employee**
- Reapplying to course**
- New applicant**

APPLICATION FOR MARTHA & MARY NAC CLASS

Martha & Mary Health Services does not discriminate against any individual on the basis of national origin, race, color, religion, creed, sex, marital status, age, or disability with respect to acceptance into the NAC program.

INSTRUCTIONS FOR NAC PROGRAM APPLICATION:

1. Please complete all of the attached forms in ink and leave them with our receptionist.
2. The application and exam will be reviewed by the NAC Program Director for consideration.
3. Individuals who are to be considered for participation shall be contacted by telephone to arrange for an interview appointment.

Thank you for your interest in our program.

FORMER EMPLOYERS:

(List below your last four employers, starting with the last/current one first)

Date Month/Year	Name, Address & Phone of Employer	Salary Upon Leaving	Position	Reason For Leaving
From: To:				
From: To:				
From: To:				
From: To:				

REFERENCES:

List below three persons not related to you, whom you have known at least one year:

Name	Address	Phone	Position	Years Acquainted
1. _____				
2. _____				
3. _____				

EMERGENCY CONTACT:

Name: _____ Phone: _____ Relation: _____

AUTHORIZATION:

Admission to the course is based upon an interview with the Program Director, a score of 70% or higher on the exam administered at the time of application submission, and space availability. An application submitted without a completed exam will not be considered for an interview.

If selected you must attend each of the first 10 days of class without absence. **AN ABSENCE DURING THE FIRST 10 DAYS FOR ANY REASON IS CAUSE FOR DISMISSAL.**

If selected you agree to a TB skin test or will provide verification of a recent testing or Chest x-ray as per Washington State Law. You hereby certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of your knowledge. You understand that any false statements, omission, or misrepresentation on this application is sufficient cause for refusal of entry into class, or dismissal if you have already been accepted into class.

You understand that any entry into class is conditioned on a background check. You authorize Martha & Mary Health Services to thoroughly investigate all statements contained in your application and resume.

You understand that this application is for the NAC Program only and not an application for employment with Martha & Mary Health Services. If accepted into the NAC Program, you agree to abide by all Martha & Mary policies and procedures. Martha & Mary Health Services retains the right to revise its policies or procedures, in whole or in part at any time.

Signature: _____ Date: _____

MARTHA & MARY
RELEASE OF INFORMATION FOR REFERENCES PURPOSES

I, _____ authorize Martha & Mary to obtain relevant employment/school history and work record information from the below employer. This may include subjective evaluations. I agree to release and hold harmless said supervisor (or designee) and Martha & Mary from any and all liability.

Company: _____

Address: _____

City, State, Zip: _____

Phone #: _____

Applicant Signature

Date

I, _____ authorize Martha & Mary to obtain relevant employment/school history and work record information from the below employer. This may include subjective evaluations. I agree to release and hold harmless said supervisor (or designee) and Martha & Mary from any and all liability.

Company: _____

Address: _____

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Applicant Signature

Date

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Company: _____

Address: _____

City, State, Zip: _____

Phone #: _____

Applicant Signature

Date

There are currently six (6) categories of behavior that may be disqualifying.

1. If your record shows a conviction for the following crimes, you are automatically disqualified:

- Aggravated murder
- Arson 1st degree
- Assault in 1st degree
- Assault in 2nd degree
- Assault in 3rd degree
- Assault in 4th degree (simple assault)
- Assault of a child in 1st degree
- Assault of a child in 2nd degree
- Assault of a child in 3rd degree
- Burglary 1st degree
- Child Abandonment
- Child abuse or neglect as defined in RCW 26.44.020
- Child buying or selling
- Child molestation 1st degree
- Child molestation 2nd degree
- Child molestation 3rd degree
- Communication with a minor for immoral purposes
- Criminal abandonment
- Criminal mistreatment 1st degree
- Criminal mistreatment 2nd degree
- Custodial Assault
- Custodial interference 1st degree
- Custodial interference 2nd degree
- Extortion 1st degree
- Extortion 2nd degree
- Extortion 3rd degree
- Felony indecent exposure
- Forgery
- Incest
- Indecent liberties
- Kidnapping 1st degree
- Kidnapping 2nd degree
- Malicious harassment
- Manslaughter in 1st degree
- Manslaughter in 2nd degree
- Murder in 1st degree
- Murder in 2nd degree
- Patronizing a juvenile prostitute
- Promoting pornography
- Promoting prostitution 1st degree
- Prostitution
- Rape 1st degree
- Rape 2nd degree
- Rape 3rd degree
- Rape of a child 1st degree
- Rape of a child 2nd degree
- Rape of a child 3rd degree
- Robbery 1st degree
- Robbery 2nd degree
- Selling or distributing erotic material to a minor
- Sexual exploitation of minors
- Sexual misconduct with a minor 1st degree
- Sexual misconduct with a minor 2nd degree
- Theft 1st degree
- Theft 2nd degree
- Theft 3rd degree
- Unlawful imprisonment
- Vehicular homicide (negligent homicide)
- Violation of a child abuse restraining order

2. If your record shows a conviction for the following crimes, you may be hired without department action against the facility if the conviction date (court date) is three (3) or five (5) years before the employment application date:

Three (3) years must pass:

- Assault in the 4th degree
- Prostitution
- Theft 3rd degree

Five (5) years must pass:

- Forgery
- Theft 2nd degree

3. If your record shows a conviction for the following crimes, the facility may disqualify you:

- Manufacture of a controlled substance
- Delivery of a controlled substance
- Possession with the intent to manufacture a controlled substance
- Possession with the intent to deliver a controlled substance

4. If your record shows that you have been convicted (in any state) of a crime that is equivalent to a crime on the list above or a crime that has been renamed, you may be disqualified.

5. If a court, a department of the state, disciplinary board, or dependency action has found that you have abused, neglected, exploited or sexually abused any minor or vulnerable adult, you may be automatically disqualified.

6. If your record shows that you have been convicted of other crimes related to care of vulnerable adults or children, you may be disqualified under facility licensing regulation.

COMPLETE THE FOLLOWING LIST OF QUESTIONS:

1. Why do you want to be a Certified Nursing Assistant: _____

2. Have you had experience in caring for the elderly (may include a family member or friend)? If yes, please describe the experience (who, where, how long ago, etc...): _____

3. Because of the demands placed on a caregiver in the nursing field, do you foresee anything that would conflict with working extra hours, weekends, or holidays: _____

4. As a Certified Nursing Assistant there are many physical demands you may face in a typical day. Do you feel you would have difficulty in lifting 30 to 50 lbs. of weight: _____

5. List skills and abilities you have which you think would be important and utilized in a nursing assistant position: _____

Name: _____

Date: _____