

**Martha & Mary**  
**CHURCH AND COMMUNITY SERVICE COMMITTEE**  
**Tuesday, December 5, 2017, 3:00pm-4:00pm Chapel**  
**Meeting Minutes**

Attendance: Bobbie Moore, Helen Stoll, Laurie Stumme-Diers, Paula Rimmer, Kent Shane, Dianne Wasson

1. **Opening Prayer** – Laurie Stumme-Diers, *Chaplain*
2. **Communication to Pastors and Delegates** – Kent Shane, *Committee Chair*
  - a. The committee discussed the idea of sending a letter to the Member Church Pastors and Delegates by the end of January.
  - b. Suggestions from the committee regarding messaging included -
    - i. A reminder of the covenant between Martha & Mary and the Member Churches
    - ii. An explanation of Martha & Mary's role in the community, including how the organization supports children, seniors and families as they move through the stages of life.
    - iii. How Martha & Mary wants to be a partner to church member's as they experience life transitions and need assistance.
    - iv. An announcement about caregivers.
    - v. Mention that Laurie Stumme-Diers is the "new" Chaplain at Martha & Mary.
  - c. After reviewing the long list of messaging ideas, it was suggested that perhaps more than one letter was required to properly communicate to these entities.
  - d. The committee decided that Kent would ask if Bob Nichols, *Trustee* might write an initial draft letter for the committee to review at their January 2018 meeting.
3. **Calendar Events for Pastors and Delegates**– Kent Shane, *Committee Chair*
  - a. CEO Dinner - The committee liked the idea of inviting delegates, pastors and their spouses to this event, currently scheduled for March 7.
  - b. Delegate/Trustee Orientation – This event remains unscheduled, but the committee is in favor of holding it March, prior to the Annual

Meeting in late April. Bobbie Moore, *Trustee*, is contacting Lynette Ladenburg, *CEO*, to discuss details and the need for staff support.

- c. Annual Meeting – This event is scheduled for April 26.
- d. Generations of Care Gala – This event will be on May 4.
- e. Fall Delegate Event – The committee is planning to hold an event just for Delegates in September.
- f. Donor Appreciation Event – The committee would like to invite Delegates to this November event.

**4. Next Steps** – Kent Shane, *Committee Chair*

- a. Kent Shane will ask Bob Nichols to draft initial letter to Church Pastors.
- b. The committee still needs to determine exactly what Martha & Mary expects from the Delegates, then decide how to let them know those expectations. Initial committee ideas include:
  - i. Having Delegates share information about Martha & Mary with their congregations
  - ii. Inviting Delegates to events and/or asking them to help with planning the events.
- c. Paula Rimmer, *Director of Development* and Diane Wasson, *Home & Community Services Administrator* will consult with the Senior Leadership Team regarding possible volunteer opportunities for Delegates.
- d. Laurie is working on how to be in contact with pastors.

**5. Next Meeting** – Kent Shane, *Committee Chair*

- a. January 9, 2018 at 3:00 in the classroom (first floor)

**6. Meeting Adjourned** – Kent Shane, *Committee Chair*