

**Martha & Mary**  
**CHURCH AND COMMUNITY SERVICE COMMITTEE**  
**Tuesday, January 9, 2018, 3:00pm-4:00pm Classroom**  
**Meeting Minutes**

Attendance: Jennifer Bailey, Laurie Stumme-Diers, Bobbie Moore, Paula Rimmer, Kent Shane, Diane Wasson,

1. **Opening Prayer** – Chaplain Laurie, *Chaplain*
2. **Communication to Pastors and Delegates** – Kent Shane, *Committee Chair*
  - a. Kent provided to the committee for review a drafted letter for Pastors written by Bob Nichols, *Trustee*.
  - b. Paula Rimmer, *Director of Development*, agreed to retool the letter per the committee's feedback and then send it back to the committee via email for a final review.
3. **Delegate / Trustee Orientation** – Bobbie Moore, *Trustee*
  - a. Orientation content suggestions from the committee included –
    - i. History of Martha & Mary
    - ii. Martha & Mary's organizational structure
    - iii. Various service lines at Martha & Mary
    - iv. Quality Metrics information
    - v. Board issues under current discussion
  - b. It was suggested that Trustees and Delegates should be able to give an elevator speech Martha & Mary after completing the orientation.
  - c. Bobbie suggested an orientation date of Saturday, March 17 at 9:30am-11:00am followed by tours; Saturday, March 24 would be a second choice.
4. **Calendar Events for Pastors and Delegates** – Kent Shane, *Committee Chair*
  - a. Community Conversation – Previously called the "CEO Dinner," this event has been rescheduled to happen on March 7.
  - b. Delegate/Trustee Orientation – Bobbie hopes to hold this event on March 17, but needs to coordinate with Lynette Ladenburg, CEO to confirm this timing.

- c. Annual Meeting – This event is scheduled for April 26.
- d. Generations of Care Gala – This event will be on May 4.
- e. Fall Delegate Event – Diane will be presenting about AT HOME services. The date of this event is still to be confirmed.
- f. Donor Appreciation Event – The committee would like to invite Delegates to this November event.

**5. Next Steps** – Kent Shane, *Committee Chair*

- a. Bobbie will present on progress made toward the Delegate/Trustee Orientation.

**6. Next Meeting** – Kent Shane, *Committee Chair*

- a. February 20, 2018 at 3:00pm in Tollefson