

# MARTHA<sup>SM</sup> & MARY

Lutheran Services  
Annual Corporate Meeting  
April 27, 2017  
6:15 PM

Delegates:

Congregation	Delegate	Roll Call
Bethany Lutheran	Carolyn Weiss	Absent
	Carolyn Orwiler	Absent
Emmanuel Lutheran	Ida Ficca	Present
	Pastor Timothy Cartwright	Present
	Jo Ellen Klempan	Absent
Family of God Lutheran	Maggie Duff	Present
	Mary Ann Guerrero	Absent
	Tonia Bannan	Present
Poulsbo First Lutheran	Barbara Webb	Present
	Joanne Erickson	Absent
	Kathleen Sawaka	Present
Community of Christ at Memorial Lutheran	Lisa Schureman	Present
	Lois Rolfe	Present
Our Savior's Lutheran	Mary Nasvik	Absent
	Kay Hegland	Absent
Peace Lutheran	Barbara Paul	Present
	Glenda Negrones	Absent
	Jane Dore	Present
Port Madison Lutheran	Ellie Mathisen	Present
	Julie Lightfoot	Absent
	Laura Liming	Present
Silverdale Lutheran	Alan Phillips	Absent
	Lisa Ottenbacher	Present
	Rebecca Bauer	Present
Vinland Lutheran	Aaron Schielke	Present
	Ed Hakanson	Absent
	Fred Bates	Present
	John Rova	Absent

Trustees:

Board Position	Name	Roll Call
Trustee	Helen Stoll	Present
Trustee	Don Lachata	Present
Trustee	Bob Nichols	Absent
Trustee	Phil Rockefeller	Present
Trustee	Aaron Schielke	Present
Trustee	Lisa Hecker	Present
Trustee	Marlene Le Mire	Present
Trustee	Carol Hoffman	Present
Trustee	Jamie Mittet	Absent
Trustee	Mary Polensky	Present
Trustee	Doug Love	Present
Trustee	Sandy Robinson	Present
Trustee	Alan Crain	Present
Trustee	Thomas Hawks	Present

Senior Leadership/Staff:

Title	Name
CEO	Lynette Ladenburg
CFO	Robin Schuman
CSO	Chris Vernon-Cole
Director of Ops/Assistant Administrator	Jon Hicks
Children Services Administrator	Tammi Palodichuk
Home & Community Administrator	Diane Wasson
Bay Vista Commons Administrator	Jamie Payseno
Development Director	Paul Rimmer
Information Technology Director	Dawn England
Finance – Controller	Ellen Oconer
Human Resources Director	Anna Winney
Executive Administrative Assistant	Khris Ekstrom

The doors were open to all delegates, trustees and staff members at 6:00 pm.

At 6:15 pm, Helen Stoll started the Annual Corporate meeting by welcoming the delegates, trustees, and staff. Helen asked Pastor Timothy Cartwright to give grace. The Board of Trustees, Delegates and staff members enjoyed a wonderful dinner prepared by Dining Services.

Before calling the Annual Corporate meeting to order, Helen gave thanks to Joe Barron and Gene McGuire of Dining services for a wonderful menu.

Helen gave a round of gratitude to the Nursing Admin. Staff for volunteering to serve the meeting attendees.

Helen gave a round of gratitude to Khris Ekstrom for setting up the meeting.

- I. **Called to Order:** Helen Stoll called the Lutheran Services Annual Corporate meeting to order. Recording Secretary, Khris Ekstrom was asked to conduct roll call of delegates; it was determined that a quorum of Lutheran Services delegates was present.
- II. **Devotion:** Chaplain Ernie McCluskey led in devotion and shared a story “Reflections of a Farmer.”
- III. **Retiring Trustee Recognition:** Helen Stoll introduced the Board of Trustees and Martha & Mary Staff. Helen announced the two trustees who will be retiring from the board. Helen introduced Jim Rowson, who was not in attendance. Jim Rowson served on the Board of Trustees from 2008-2017. Helen introduced Sandy Robinson and presented her with a gift. Sandy Robinson served two terms on the Board of Trustees from 2001-2007 and then again from 2015-2017.
- IV. **New Delegates and Trustees Introductions:** Don Lachata introduced the new Trustees and Delegates:
  - a. **Thomas Hawks** of Silverdale Lutheran. Thomas is a retired US Colonel of the U.S. Army. Thomas was in the Army for 26 years and retired three (3) years ago as a Hospital Administrator.
  - b. **Alan Crain** is the CFO of Kitsap Bank. Alan joined Kitsap Bank 3 ½ years ago. Tom is a resident of Bainbridge Island. Tom was in the Army/Army reserve. Tom has a wife and three (3) sons.
    - i. **Election of Trustees:** - Don Lachata proposed the following be elected to the Board of Trustees (approved with the following terms)
      1. **Mary Polensky – 3<sup>rd</sup> Term**
      2. **Bobbie Moore – 2<sup>nd</sup> Term**
      3. **Carol Hoffman – 2<sup>nd</sup> Term**
      4. **Alan Crain – 1<sup>st</sup> Term**
      5. **Thomas Hawk – 1<sup>st</sup> Term**
    - ii. **Introductions of the new Delegates:** Don Lachata introduced the new Delegates (approved the following names)
      1. **Lisa Ottenbacher – Silverdale Lutheran**
      2. **Barbara Paul – Peace Lutheran**
      3. **Tonia Bannan (returning) – Family of God Lutheran**
      4. **Maggie Duff – Family of God Lutheran**
      5. **Barbara Webb – Poulsbo First Lutheran**
    - iii. **Installation of new Trustees and Delegates:** Chaplain Ernie McCluskey conducted the installation of the new members of the Board of Trustees and Delegates.
- V. **Approval of Minutes:** A motion was made and seconded to approval the Annual Meeting minutes from April 28, 2016. The motion carried and passed.
- VI. **Introduction of the new CEO:** Helen Stoll introduced Lynette Ladenburg as the new CEO for Martha & Mary. Lynette started her journey with Martha & Mary on October 31, 2016. It was not a trick, but a perfect treat. Lynette comes to Martha & Mary from LeadingAge, where she served as Washington’s Chief Strategic and Financial Officer. Lynette Served as Tacoma Lutheran Retirement Community’s Chief Financial & Operations Officer for fourteen (14) years. Lynette has three (3) kid (a daughter and two sons).

VII. **Corporate and Financial Overview:** Lynette Ladenburg thanked everyone for coming to the annual meeting. Lynette provided the corporate and financial overview as follows:

- a. **Martha & Mary Kids** – all three (3) childcare centers achieved a Quality Excellence rating from Early Achievers, Washington’s premier childcare quality and improvement systems, successful Summer Program and blending learning with fun, teaching team focused on supporting educational progress the children had made in the past school year by creatively merging fairytales with Science, Technology, Art and Math (STEAM)
- b. **Martha & Mary Rehab** – received the Pinnacle Quality Insight 2016 Customer Experience Award, became partners with Consonus Healthcare, becoming a participating member of the Continuing Care Network (CCN), known as the Rainier Health Network (RHN), forming a collaborative partnership within the Franciscan Health Systems Network by improving communication and processes among providers to facilitate better patient outcomes and reduce avoidable hospital readmission, having 102 Nursing Assistants graduate from the training program developed by the Training and Development department, and have a 5-Star Quality rating for the Nursing Staff
- c. **Martha & Mary At Home** – In early 2016, AT Home selected, as a “Provider of Choice – Best in Home Care”. At Home supports senior independence in Kitsap County and beyond. The Home Care program offers exceptional and award-winning care to seniors, allowing them to remain independent, safe and secure in the comfort of their own home. The Health Home program provides care management services to high-risk Medicaid patients and helps ensure they receive appropriate care in the most cost-effective setting. The Geriatric Care Management is knowledgeable about health care costs, availability and service quality, in addition to housing options, wellbeing programs and financial/legal planning. The Geriatric Care Management team offers families guidance, care coordination and patient advocacy, helping them to make appropriate care choices and housing placements for their loved ones
- d. **Martha & Mary Senior Living** – Martha & Mary manages affordable living communities for independent seniors, such as Bay Vista Commons (BVC), Ebenezer Senior Retirement Apartments and Village Green Senior Apartments. Early in 2017, Bremerton Housing Authority honored Martha & Mary with the renewal of the contract to manage Bay Vista Commons for the next eight (8) years
- e. **Martha & Mary Health Services** – Health Services is the long-term care that remains the cornerstone of our family of programs, providing our residents superior care and the highest quality of life. During 2017, the nursing team focused on quality improvements to ensure the best care for seniors. Through emphasis on new quality metrics, improved systems and staff training, we made great strides. With great pride, Martha & Mary Health and Rehab are proud to have achieved a 4-Star overall rating from the Centers for Medicare & Medicaid Services. This past year, as part of our ongoing campus renovations, Martha & Mary completely remodeled the Memory Care Unit, so physical space supports best care practices and provides a more cheerful home for our residents living

with memory problems. Martha & Mary implemented some key quality of life programs, such as, Music & Memory, which improves the quality of life for aging seniors. This program particularly benefits those living with Alzheimer's and dementia, bringing personalized music into their lives through digital technology. The Resident Life Services offers activities and programs to engage minds, lift spirits and enhance the quality of life of our residents. The Social Services, is a compassionate team that is an integral part of preserving the overall health and wellbeing of our residents. This team expertly matches and coordinates all resources and services to meet the individual care requirements of each resident and their family. The Dining Services offers a high quality dining experience to our residents by our outstanding Dining Services Team.

- VIII. **Other Business** – There is no other business
- IX. **Closing Prayer** – Pastor Tim Cartwright lead the closing prayer
- X. **Meeting Adjournment** – The Annual Corporate Meeting adjourned 8:15 pm

Respectfully Submitted:

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Board of Trustees Secretary