

MMLS BOARD OF TRUSTEES

Regular Meeting Minutes

July 26, 2018

Trustees Present: Helen Stoll, Katherine De Bruyn Alan Crain, Susan Eagan, Tom Hawks, Don Lachata, Doug Love, Marlene LeMire, Jamie Mittet, Bobbie Moore, Aaron Schielke, Galen Schuler and Kent Shane

Trustees Absent & Excused: Mary Polensky and Phil Rockefeller

Staff Present: Lynette Ladenburg, Chris Vernon-Cole, Sharon Christor, Jennifer Bailey, Heather Dartt, Tammi Palodichuk, Robin Schuman, Diane Wasson and Anna Winney

Staff Absent & Excused: Leah Meadows and Paula Rimmer

Call to Order

Called to order at 6:56PM

Agenda Changes

There were no changes to the agenda.

Approval of Meeting Minutes

- **MOTION** – Approve the June 28, 2018 MMLS Regular Board Meeting Minutes with the correction that the possible land project associated with the property next to the Ebenezer Senior Retirement Apartments should be referred to as the East Land Project (or ELP). The motion carried.

Board President Report

Helen Stoll directed the Board's attention to her written President Report and asked if there were any questions. There were no questions from Trustees. She went on to explain that the Philanthropy Task Force had launched their efforts and that Trustees would be asked to provide feedback to the taskforce once the committee presents their recommendations to the Board in September or October.

CEO Report

Lynette Ladenburg notified the Board that she had attended the LeadingAge Washington retreat where scenarios for the future of senior services were discussed. Key themes included the integration of children and the importance of philanthropy to non-profit service providers. Lynette was very impressed by the retreat's facilitator, Dr. Christopher McNivens, and recommended that the Organization utilize his services at the Board Planning Retreat in September. Lynette went on to announce that the Early Learning Center was up and running again as of July 9 with just 6 clients lost as a result of the month long closure.

She also notified the Board that Cary Bozeman had recently interviewed her for a West Sound Home & Garden article that features Martha & Mary as an “organization that make a difference.” The story should appear in the magazine’s September/October issue. Lynette then noted that Family of God, a Member Church, had conducted their closing service on July 22 and that Helen was able to attend. Helen commented that the service was bittersweet, but also uplifting. She indicated that she made a point to encourage congregants to remain connected to Martha & Mary. Lastly, Lynette enlightened the Board that the wife of Pastor Cartwright (pastor of Emmanuel Lutheran, a Member Church) had passed unexpectedly earlier in the week and provided funeral information for any Trustees that might wish to attend.

Finance & Audit Committee

Alan Crain, *Finance & Audit Committee Chair*, presented an overview of the committee’s past meeting, noting that Cash on Hand was now at 72 days and that the Generations of Care Gala tally was finalized at \$79,571. Alan also noted for the Board that a Labor & Industries refund in the amount of \$211,000 had been received in relation to low injury claims. These funds are being distributed among the corporations.

Development Committee

There was no report made.

Governance Committee

Doug Love, *Governance Committee Chair*, reiterated for the Board that the committee is continuing to focus on identifying Trustee replacements for the next term starting in April 2019. To that end, Trustees who have referrals were directed to speak with members of the Governance Committee.

Church and Community Services Committee

Kent Shane, *Church and Community Services Committee Chair*, explained that the committee is scheduled to meet again next in August.

Strategic Planning Committee

Chris Vernon-Cole, *Chief Operations & Strategic Officer*, notified the Board that funding from the Building Communities Fund Grant should be finalized the following week.

CEO Presentation

Lynette’s presentation, titled “After the Storm,” drew attention to the many achievements the Organization has made in the past 18 months. Highlights included financial, operational and staffing stability, improved census, successful RFPs with North Kitsap School District and Bremerton Housing Authority, securement of the Building Communities Fund grant and better communication and transparency among the Board, Senior Leadership and staff. The presentation also reviewed what the Organization is currently focused on (continued operational stability, improving recruitment/retention and managing multiple construction projects) in addition to what issues are presently being worked on (messaging to the community, business partnerships, financial evaluation for growth, innovative clinical programming and establishing an endowments program). In the future, Lynette sees the Organization directing attention to developing a formal strategic plan and long-term succession planning, concentrating on managing priorities (time and resources) and increasing awareness and understanding of Martha & Mary’s strengths and limitations, to include the community’s needs from the Organization and changing industry and financial trends. Susan Eagan, *Trustee* commented that she would like to hear more about what differentiates Martha & Mary from the competition and Doug Love, *Trustee*, asked that staff recruitment/retention statistical information from last year’s Board Planning Retreat be brought back to the Board to compare with where the Organization stands now.

New Business

There was no new business.

Adjourn

Meeting adjourned at 8:59pm.

Respectfully Submitted:

Mary Polensky, Secretary