

MMLS BOARD OF TRUSTEES

Regular Meeting Minutes

August 31, 2018

Trustees Present: Helen Stoll, Katherine De Bruyn Alan Crain, Susan Eagan, Tom Hawks, Don Lachata, Doug Love, Marlene LeMire, Jamie Mittet, Bobbie Moore, Mary Polensky and Galen Schuler

Trustees Absent & Excused: Aaron Schielke, Kent Shane and Phil Rockefeller

Staff Present: Lynette Ladenburg, Chris Vernon-Cole, Sharon Christor, Jennifer Bailey, Heather Dartt, Leah Meadows, Paula Rimmer, Robin Schuman, Diane Wasson and Anna Winney

Staff Absent & Excused: Lane DeCamp and Tammi Palodichuk

Call to Order

Called to order at 7:15PM

Agenda Changes

There were no changes to the agenda. Helen Stoll, *Board President*, announced that guest Cary Bozeman was unable to attend the meeting as expected, but will be coming to the upcoming Board Leadership Retreat on September 22.

Approval of Meeting Minutes

- MOTION – Approve the July 26, 2018 MMLS Regular Board Meeting Minutes. The motion carried.

Board President Report

Helen directed the Board to her written report and asked if there were any questions. There were no questions.

CEO Report

Lynette Ladenburg, *Chief Executive Officer*, notified the Board that the census for Rehab has continued to decline for some time. The Organization's census budget for Rehab is 15 and had previously been in the mid-20s. This trend is not at all unique to Martha & Mary and is the result of hospitals preferring to discharge patients to home versus rehab centers whenever possible. Understanding this change, Lynette expressed the need for the Organization to plan both operationally and financially. She indicated that an increase in our long-term care census will likely mean an increase in memory care residents.

Finance & Audit Committee

Alan Crain, *Finance & Audit Committee Chair*, presented highlights from the committee's past meeting, noting that Cash and Net Income are increasing with the primary drivers being census and incentive pay. Alan explained to the Board that there was a depreciation impact for Children's Services as a result of the Early Learning Center re-build.

Development Committee

Paula Rimmer, *Director of Development*, notified the Board that the Fall community fundraiser, Microbrews for Martha & Mary, would be getting started next week with the sale of Here We Drink passports. Paula also reminded the Board that the 2019 Generations of Care Gala was already scheduled for April 27, 2019 at the Clearwater Casino with a Western theme selected for the event.

Governance Committee

Doug Love, *Governance Committee Chair*, advised the Board that the committee was reviewing Board Policy 2 and expected to revise the process involving how staff complaints are handled.

- MOTION – Approve Cary Bozeman as a Trustee with a 1-year term without Board voting authorization. The motion carried.

Church and Community Services Committee

Bobbie Elliot, *Trustee*, alerted the Board that planning for the Fall Delegate Gathering on October 6, 2018 was in full swing. Diane Wasson, *Home and Community Services Administrator*, is scheduled to present on home care services and tours of the Health and Rehab Center will follow. Bobbie explained that this event was an opportunity to expand awareness among the Member Congregations about home care.

Strategic Planning Committee

Chris Vernon-Cole, *Chief Operations & Strategy Officer*, updated the Board on the status of construction projects at the Health and Rehab Center, including the new roof installation and the upcoming remodel of the Marina Dining Room and central corridor.

QAPI Report

Susan Eagan, *Trustee*, provided a report to the Board that reflected highlights from the quarterly QAPI Meeting on August 16, 2018, including the Health and Rehab Center's continued 5-Star rating, new wound care measures that are showing outstanding results and an expansion to the Smoke-Free Facility Policy.

Board Education

Paula presented "Giving Strategies" to the Board, highlighting how philanthropy might represent a significant opportunity for Martha & Mary to increase revenue.

New Business

Diane informed the Board that a nationally acclaimed workshop for community caregivers, Powerful Tools for Caregiving, is currently being presented at Martha & Mary. Two Martha & Mary AT HOME staff members are leading the 6-part training and have been individually certified to teach the program.

Helen proposed a change in Board Meeting format to the Board whereby the dinner and meeting will be merged to happen simultaneously, with Board Education taking place first on the Agenda. Helen explained that this would allow for shorter meetings. The proposal was accepted, although Trustees commented that they found value in the conversation that took place among Trustees and Leadership at the Board Dinner.

Adjourn

Meeting adjourned at 8:45pm.

Respectfully Submitted:

Mary Polensky, Secretary